

Haliburton County Public Library Policy Manual

Policy Type: **Bylaws**
Policy Title: **Powers and Duties of the Board**

Policy Number: **BL - 04**
Policy Approval Date: **14/12/2011**
Policy Review Date: **2015**

The Board bears legal responsibility for the Haliburton County Public Library. The powers and duties of the Board are prescribed in the **Public Libraries Act**, R.S.O.1990, c. P44, to which this bylaw adheres.

1. In accordance with the **Public Libraries Act**, s.20, the Haliburton County Public Library Board:
 - a) Shall seek to provide, in co-operation with other Boards, a comprehensive and efficient public library service that reflects the community's unique needs.
 - b) Shall provide library services in the French language, where appropriate
 - c) Shall operate one or more branches and ensure that they are conducted in accordance with this Act and the regulations
 - d) May operate special services in connection with a branch as it considers necessary
 - e) Shall fix the times and places for Board meetings and the mode of calling and conducting them, and ensure that full and correct minutes are kept
 - f) Shall make an annual report to the Minister and make any other reports required by this Act and the regulations or requested by the Minister from time to time
 - g) Shall make provision for insuring the Board's real and personal property
 - h) Shall take proper security for the treasurer
 - i) May appoint such committees as it considers expedient

2. Further, the Haliburton County Public Library Board:
 - a) Shall ensure that all Board members are covered by appropriate liability insurance through the County of Haliburton
 - b) Shall perform an annual performance appraisal for the CEO. This shall be by the Vice Chair accompanied by the County CAO following input from all Board Members. A public member of the Board shall be invited to participate in the evaluation process as determined by the Board.

Related Documents:

Haliburton County Public Library. **Gov 01 – Purpose of the Board**
Public Libraries Act, R.S.O. 1990,c. P44