

# Library Code of Conduct Policy

# Policy

The Haliburton County Public Library (HCPL) is committed to creating and maintaining a safe, positive, and inclusive environment where we treat each other with courtesy and respect.

## Procedure

## Section 1: General

The Code of Conduct will be posted in each branch of HCPL and on our website.

## Section 2: Social Media and Online Presence

HCPL's social media and online presence is an extension of library space and, as such, is subject to this code of conduct.

- 1) HCPL's social media presence is managed by administration staff with input from branch staff. HCPL staff are encouraged to like and share HCPL's social media posts to their networks.
- 2) HCPL social media posts are informational and promotional in nature, highlighting collections, events, programs, and services. From time to time, HCPL will post regional information in cooperation with the County of Haliburton and its member municipalities.
- 3) Comments on HCPL's social media posts will be moderated using the guidance of the Library Code of Conduct, PRO-14 Information Services Policy, and FN-04 Intellectual Freedom.

#### Related Documents

Haliburton County Public Library. FN-04 Intellectual Freedom
Haliburton County Public Library. PRO-14 Information Services Policy

# **Appendices**

**HCPL Library Code of Conduct** 

Haliburton County Public Library Policy Manual

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