



## Powers and Duties of the Board

### Policy

The Haliburton County Library Board (library board) bears legal responsibility for the Haliburton County Public Library (HCPL).

### Procedure

The powers and duties of the library board are prescribed in the *Public Libraries Act* R.S.O. 1990, c. P. 44.

- 1) In accordance with the *Public Libraries Act*, s. 20, the library board:
  - a) Shall seek to provide, in co-operation with other library boards, a comprehensive and efficient public library service that reflects the community's unique needs;
  - b) Shall provide library services in the French language, where appropriate;
  - c) Shall operate one or more branches and ensure that they are conducted in accordance with this Act and the regulations;
  - d) May operate special services in connection with a branch as it considers necessary;
  - e) Shall fix the times and places for library board meetings and the mode of calling and conducting them, and ensure that full and correct minutes are kept;
  - f) Shall make an annual report to the Minister and make any other reports required by this Act and the regulations or requested by the Minister from time to time;
  - g) Shall make provision for insuring the library board's real and personal property;
  - h) Shall take proper security for the treasurer;
  - i) May appoint such committees as it considers expedient.

### Haliburton County Public Library Policy Manual

Policy Type:	Bylaws
Policy Number:	BL-04
Policy Name:	Powers & Duties of the Board
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Next Review:	2024



**HALIBURTON COUNTY**  
PUBLIC LIBRARY

2) Further, the library board:

- a) Shall ensure that all Board members are covered by appropriate liability insurance through the County of Haliburton (the County);
- b) Shall perform an annual performance appraisal for the Chief Executive Officer (CEO) following input from all library board members. This shall be performed by the Vice Chair accompanied by the County Chief Administrative Officer (CAO), or designate, and one other library board member, ensuring that at least one is a public appointee.

### Related Documents

Haliburton County Public Library. **GOV-01 Purpose of the Board**

Public Libraries Act, R.S.O. 1990, c. P. 44.

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