



Library Board Orientation

Policy

The orientation of new members of the Haliburton County Library Board (the library board) is necessary in order for there to be a common and shared understanding of the authority and role of the library board.

Procedure

- 1) Library board members shall be given a broad overview of their duties and of the library services, as soon as practical after their appointment to the library board.
- 2) Each library board member will receive:
 - a) The current Haliburton County Public Library Policy Manual;
 - b) The library's current planning document/strategic plan;
 - c) A copy and overview of the annual operating plan, the current budget and the library's current organizational chart
 - d) An application for library membership;
 - e) Access to the Ontario Library Service Governance Hub;
 - f) A copy of 'Cut to the Chase: Ontario Public Library Governance at a Glance.' (Ontario Library Boards' Association).
- 3) In consultation with the outgoing library board chair, the Chief Executive Officer (CEO) and the library board chair shall be responsible for developing an agenda to provide an orientation which shall include, but not be limited to:
 - a) Preliminary orientation including a legacy document;
 - b) Information on the library's vision, mission, and values;
 - c) An overview of the Public Libraries Act, R.S.O. 199p, c. P44;
 - d) An overview of the library board bylaws and policies;
 - e) A discussion on the role, structure, code of conduct and function of the library board;
 - f) A tour of the library facilities and an introduction to staff members and services.

Haliburton County Public Library Policy Manual

Policy Type:	Governance
Policy Number:	GOV-02
Policy Name:	Library Board Orientation
Original Adoption Date:	2011-10-17
Policy Current Approval:	2022-09-13
Next Review:	2026



HALIBURTON COUNTY
PUBLIC LIBRARY

Related Documents

Haliburton County Public Library. GOV-10 Board Training

Ontario Library Service (OLS). Governance Hub

Ontario Library Boards' Association. 'Cut to the Chase' (OLBA Leadership by Design, 2022) and the 2023 OLBA Bootcamp

Haliburton County Public Library. GOV-12 Succession Planning

Haliburton County Public Library Policy Manual

Policy Type:	Governance
Policy Number:	GOV-02
Policy Name:	Library Board Orientation
Original Adoption Date:	2011-10-17
Policy Current Approval:	2022-09-13
Next Review:	2026